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Enloe Band Booster Minutes-March 2007

Meeting date: March 8, 2007

Location: Enloe High School

Attendees: Beth Narron, Lynn Condreay, Nancy Appleby Brenner, Kaye Poole, Karin Hess, Susan Siphers, Ron Scott, Penny Werner, Penny Vagle, Drew and Sara Morrison-Rowe, Beverly and David Hockenberger, Bill Kochuk, Mr. Hunter, Laura McGoogan

Meeting called to order at 7:00 by Beth Narron.

I. Minutes of the February 8, 2007 General Meeting; one correction to the date in the Treasurer's report, the date under the Audit paragraph should read "February 2007" not 2006; minutes accepted as corrected.

II. Band Director's report. Mr. Hunter reported the following:

Director's Report

March 2007

- Concert Band Classes
 - Jazzical: Enloe was a huge success! Thank you to everyone who pitched in! Joel was very complimentary about our parent help. We did a great job!
 - Of our ten students who were eligible to audition for the All-State band, nine made it! That's amazing! These kids work very hard and balance very challenging schedules in order to achieve at their level. Congratulations to: Hannah Thurman, Audrey Chang, Scott Kemsley, James Marlowe (flutists), Brittany Leung (clarinet), Jeff Eckert (bass clarinet), Jenny Smoak (horn), Ted Oliver (euphonium), Shiv Parikh (percussion).
 - Symphonic Band goes to "contest" on Monday. We sound pretty good and are excited about the opportunity to perform for "judges." We need two chaperones.
 - The Wind Ensemble is working on chamber music and preparing for the Hunter/Enloe concert.
 - W/E students and S/B seniors are invited to attend the Smoky Mountain Music Festival. \$50 deposits are due ASAP. Anyone in W/E not attending should notify Mr. Hunter immediately.
- Jazz classes
 - Several students in the 7th period jazz improvisation class have really made huge improvements this year. Some have discovered an interest that they will nurture for the rest of their lives!
 - Jeff Barton and Corey Jones performed in a benefit concert at East Millbrook Middle School on Tuesday March 6th. They were very well received as usual!
- Marching Band
 - Though I am not in MB mode, ideas for next season continue to be investigated. Kuntal Shah and Sean Scott have pitched an interesting concept and Mr. Pellas has recommended some very good music.

	March	<u>Upcoming Events</u>
SB	12	Concert Festival (transportation provided)
Vol	18	Cleveland Symphony Orchestra at UNC
Vol	21-4	Sweeney Todd at Enloe (not suitable for young children)
WE	27	Concert with Hunter Elementary
	April	
Vol	20	Triangle Wind Ensemble at Garner Historic Auditorium (chamber music)
Vol	27-9	NC All State Honors Band Clinic at UNC
Vol	30	Carolina Wind Quintet (Enloe after school)
	May	
WE	3-5	Smoky Mountain Music Festival (depart Thurs. 3pm, return Sun. around sunset)
MB	7-8	Guard Auditions
	7, 9	Middle School Band Auditions at Enloe
Vol	12	Triangle Brass Band at Fletcher (special guest Jim Miller, LA Philharmonic trombonist)
MB	14,16	Leadership training (drum major auditions 18 th)
MB	18	Drumline & pit auditions 2:30-4:00
Vol	22	Band Orientation Night for 2007/2008 (new and returning families), 6:00 – 8:00
WE, SR	24	Alumni & Seniors rehearse with Wind Ensemble (2:45-4:30)
All	25	Spring Awards Banquet (6pm) and Concert (7:30) with alumni closer
Vol	26	Triangle Wind Ensemble & Concert Singers of Cary at Regency Park in Cary (7PM)
MB	29-30	Rookie Boot Camp @ Ligon 3:00-4:30
	June	
WE	10	Commencement at NC Sate (Reynolds) arrive 8AM
Vol		Triangle Wind Ensemble at Sertoma Amphitheater in Cary (3PM)

Secretary's notes on Director's report:

Mr. Hunter mentions that he is going to Ligon two times a week to work with the students, he plans to incorporate Ligon in the annual Hunter/Enloe concert next year.

The April 30 concert of the Carolina wind quintet will include three musicians from the North Carolina symphony, the other two musicians are professors at UNC—format will be that of a master class. Students will be asked to pay a nominal fee to help cover the cost of this program.

III. Operations Report: Penny Werner reported the following.

New family/returning family orientation meeting:

A date needs to be set for the upcoming orientation meeting. The scope has been broadened from last year's new family orientation to be an informational session for all new and returning band families. She suggests the agenda includes committee chairs, officers, band camp info and mentor/mentee meetings. She also recommends including a pizza dinner and holding the meeting in the school cafeteria. A discussion ensued around potential dates and times. Mrs. Vagle was able to check potential dates against the school calendar to arrive at the date of May 22 at 6:00

Beth notes that it is a wonderful idea and we need to find ways to make sure the people that need to be here are here.

Winter Guard has scheduled two competitions, Saturday March 17 at Wakefield at 1:30 p.m. and March 24th at Havelock. Mr. Robert plans to draft a budget for winter guard for next year. She also mentions that we may want to consider sponsoring a Winter Guard competition as a fundraiser. Several people note the scale and complexity of such an undertaking. Beth says it is a wonderful thing to think about and we need to proceed cautiously and carefully. Mr. Robert will put together a proposal.

Band camp—Penny recapped projected off-site band camp costs, last year's cost was \$300 per student, it appears that there will need to be an increase this year, not clear yet what the cost will be but most likely it will go up to \$325 to \$340. The final decision does not need to be made until the April meeting to set the final costs that will go out in the May packets. Penny suggests that we solicit band camp evening sponsorships and ask parents who care to participate to underwrite the cost of an evening's snacks and activities such as popcorn and movie night, ice cream sundae night, etc. Penny suggests we look into purchasing small inexpensive bags for the kids to take personal items to the practice field with them. Ruth mentions that she recently ordered similar custom screened bags. There was some discussion around ordering extra of these type bags and selling the remainder. David suggests we cover the costs to purchase a number of bags. Nancy says she wants to note two things 1)suggests we investigate all the

options including better quality bags such as Ruth mentioned and 2) she thinks we don't want to factor in projected profits to cover cost; it should be included as a nominal addition to fair share with any profits going to the general fund.

Nominating committee

Ron notes that the committee has one nomination for each position and one has two. They received only three responses from their e-mail solicitation. Ron says he would like to mention that Yahoo directory is not up to date. He asks where the volunteer sheets from last fall are? They may be a good source of volunteer names. Beverly says Susan F would have. David explains that we have two sources of electronic resources/communication, the website and the Yahoo groups. Posting a directory on the website would be problematic because it would be public. Ron notes that he has been researching other band websites, looking at creative ways to increase involvement.

Penny notes many thanks to Beverly for the delicious coffee and coffee cake for tonight's meeting!

IV. Fair Share—Karin Hess

Fair Share—Karin needs the budget committee to determine how much fair share we need to ask for for approval at the April meeting to go into band packets that go out in May. Mr. Hunter notes that the much of the preparation work will be done before the budget meeting begins. Nancy asks if Mr. Hunter wants a summary of funds spent this year to aid in budget preparation, Mr. Hunter says yes. Karin notes that there has been very little movement in the amount of fair share funds coming in. She thinks it will be the same as last year—a lot of reminders will be necessary to get the last of the classroom fair share monies owed. Fair share delinquent notices will go out around 2nd week of April after last grocery card order. She will then send in lists of delinquent accounts to Mr. Hunter to be posted in the band room. Names of any students with delinquent accounts will be sent to the office, students owing monies will not be allowed to participate in graduation ceremonies. Susan asks if the consequences are clear in the letter that goes out? Beth stresses that when packets are sent out we need to make sure that a separate sheet stating as clearly as possible that classroom and marching band fair share are two things and both have consequences of non-payment.

V. Treasurer Report: Nancy Appleby reported the following:

TREASURER'S REPORT Enloe Band Boosters February 8, 2007

AUDIT OF FISCAL YEAR 2004 (July 1, 2004-June 30, 2005) RECORDS:

Still need to contact John Montgomery regarding audit of our 2004 Fiscal Year Books. An Extension was requested so the Tax Return is due by May 15, 2006 although it is almost complete and should be filed long before that.

BUDGET STATUS:

A review is being done of the current fiscal year (July 1, 2006 thru June 30, 2007) actual versus budgeted expenses to be utilized for the budget meeting on March 25, 2007.

TREASURER POSITION FOR NEXT YEAR:

An overview of the Treasurer position's duties and responsibilities is being prepared and a recommendation for an Assistant Treasurer position to be defined. It is important to get a volunteer on board before the end of the school year so that the current Treasurer can coordinate a smooth transition.

NC SALES TAX REFUND REQUEST FOR 3 YEARS:

Have completed review of fiscal year 2004 and computed \$1,204.04 in refunds. Documents are being prepared for Beth Narron's Mother to work with on FY 2005 and 2006 since the Treasurer is finding it difficult to complete this project because of workload.

RITA GOODMAN SCHOLARSHIP FUND ACCOUNT:

As of January 10, 2007, we have **\$5,545.13** in one of their Mutual Fund Accounts (Ultra Short-term Income-Inv.). An Updated Report will be done for the April Meeting.

FUNDS STATUS:

First Citizens Account Balances per First Citizens as of 03/08/2007:

<i>Checking Account (Business Quest)</i>	\$ 14,495.97
<i>Savings Accounts</i>	\$ 5,213.99
<i>12- 17 mo fixed rate CD(Matured/rolled 07/10/2006)</i>	\$ 19,243.00
TOTAL	\$ 38,952.96

JAZZICAL:ENLOE:

There were 763 tickets sold with 719 attending the concert. After Concert Hall expenses (Building Rental, Security, Production Supervisor, Ushers, Door Guard, & Cashier) the concert netted \$5,839.56.

Net Concert Receipts from Meymandi	\$5,839.56
Add: Program Ad Payments	250.00
Less: Jonathan Woodbury-Trumpeter	150.00
Posters (100-Choice Printing)	128.10
Programs (500-Choice Printing)	599.91
Truck Rental for Instrument Transport	116.24
Gas for Rental Truck	3.15
Net	\$5,092.16

The concert was a great success and we were able to give Joel Martin the net amount earned to help defray the travel costs he incurred, original compositions he provided and the time he put in to the project. Our thanks to everyone involved in this project. It was a tremendous success due to the efforts of many.

Secretary's notes on Treasurer's Report—we may need to pay for an audit if parent volunteer does not work out. She has requested another extension; tax paperwork needs to be filed although we do not pay taxes. David asks if a treasurer's assistant position could be filled thru volunteer coordinator. Nancy clarifies that it can.

VI. Ways and Means: Lynn Condrey reports:

Lynn emphasizes that all fundraisers fall under Ways and Means. This doesn't mean she will run the fundraiser or initiate the fundraiser—but she stresses that all miscellaneous sales and events that raise funds for the band boosters all fall under Ways and Means and need to be booked as fundraisers. Donations are a separate category and certainly welcome. All monies from fundraisers need to flow thru Ways and Means so it gets accounted for correctly. This is not to squelch initiative but to simplify fund tracking and help ensure funds are designated to needed areas. All needs to be captured correctly. David notes that the problem may not be that funds are not allocated properly, but that funds are not necessarily budgeted correctly. We are behind budget for transportation, it is a hurdle. Lynn asks that all ventures which raise money for the band will involve Ways and Means in advance of being posted/set in motion and reported in as such.

Silent auction: Ron and Liz have tons of ideas, but need help. Beth asked if they are planning to have the proceeds go to transportation costs. Beverly suggests that sending out emails most likely will not get responses, but gets good response from phone calls. There was a brief discussion about food related fund raisers and the restrictions around that. Ron notes that they are making progress on auction, but need more volunteers. Penny suggests soliciting the kids to participate in this fund raiser they recently put on an awesome silent auction fund raiser for the Red Cross.

Bulls games: We've had a great response from current band families but will leave slots for new families as well. The 1st game we work is April 28 but only people who are experienced can work. Training is likely to be June 12 but Lynn is trying to get a May date as well. There will be 3 games to work before the end of year.

Ben and Jerrys-no approval from Ben and Jerry's yet.

CiCis dinner night has been approved for May 17; these monies will be dedicated for transportation.

Specific information will be sent out to the Yahoo MB and BB distribution lists.

DQ fundraiser is still on but delayed (scheduling problem for Lynn).

Lynn mentioned a magazine fundraiser that she is looking into that should be an easy fundraiser for the kids. This fundraiser would be dedicated to help offset transportation, not fair share.

VI. Old Business

None noted.

VII. New Business

Ruth: regarding awards she will print up forms like last year asking students if they want their awards, she will only order those that the students want. She says this really cuts down on the amount ordered, so we only order what we need.

Beth says: "A Big Thank You to those who helped out with the Magnet Open House! I understand it was well received and I think your efforts will pay off for our program."

David would like to have an electronic directory on web, but may be privacy issues. Drew notes that the Yahoo site does have limited access. Nancy says she thinks there should be a link on the Enloe website to the band website. David says that has been problematic when he has tried to implement it in the past Nancy says she will look into it.

Drew carwashes are set for May 12 and August 25. He will send out the first informational email this weekend.

Ron asks if we could possibly sell space on the band website. A bunch of other schools are doing that. David notes that he can get the hit reports for the website; it does get a lot of traffic during band camp!

VIII. Next meeting date: April 12, 7:00 p.m. Enloe High School Band Room

Ron moves to adjourn at 8:40, Lynn seconds the motion, it carries unanimously.

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